

**PHBA Executive Board Meeting
Marriott Griffin Gate Hotel
Lexington, Kentucky
March 11-15, 2008**

Meeting Called to Order Tuesday, March 11, 2008 by President Buresh at 6:15 pm EDT.

Attendees:

Alda Buresh	Steve Tidwell	Terry Goble Sr.
William "Dutch" Guthrie		Brent Harnish, General Manager
Jeffrey "Jeff" Ohler	Rebekah "Becky" Herrmann	Eric Jayjohn, Assist. Secretary

1. Excused Absence

A. Motion: Herrmann moved to excuse the absence of Past President Chuck Creekmore and Secretary/Treasurer Bud Missel. (Missel joined EB meeting later on 3-11.)

Conclusion: Motion passed unanimously.

2. Agenda Items Out of Order

A. Motion: Herrmann moved to take the agenda items out of order.

Conclusion: Motion passed unanimously.

3. Audience – Holly Groshek, FEI World Equestrian Games

Discussion: Briefing on upcoming FEI World Equestrian Games, including detail about facilities, background on the event, RFP for Equine Demonstrations, etc. Dates of the games are Sept. 25 – Oct. 10, 2010.

4. Challenged Rider Class/Versatility Class.....Jarrell Jackson

Discussion: Presentation of proposed advertising posters by Chairperson Jarrell Jackson and briefing on related activities.

A. Motion: Ohler moved to permit use of proposed posters for the Challenged Rider and Versatility classes, including use of the PHBA Logo on the posters.

Conclusion: Motion passed unanimously.

5. Liability Insurance – World Show

A. Motion: Herrmann moved to update the liability insurance for the WS and authorize the General Manager to handle securing the needed coverage.

Conclusion: Motion passed unanimously.

6. Minutes

Discussion: Minutes from the November 11, 2007 meeting and the Teleconference meeting on February 21, 2008 were reviewed.

A. Motion: Tidwell moved to ratify the minutes of the November 11, 2007 meeting and the February 21, 2008 Teleconference as presented.

Conclusion: Motion passed unanimously.

**PHBA Executive Board Meeting
Marriott Griffin Gate Hotel
Lexington, Kentucky
March 11-15, 2008**

7. Email Ballots

Discussion: The email ballots acted on by the EB since the November, 2007 meeting were reviewed for ratification:

A. Motion: Guthrie moved to approve the email ballots that had unanimous votes as presented.

Conclusion: Motion passed unanimously.

B. Motion: Guthrie moved to approve the two email ballots that had a split vote.

Conclusion: Motion passed unanimously.

8. Committee Chair/Vice Chair Absences

Discussion: Dr. Bonnie Beaver, DVM (PP) appointed to serve as committee Chair of the Animal Welfare Committee (Neither Chair nor Vice -Chair in attendance) . Melanie Furnish will serve as APA Committee Chair (Chair not attending).

9. EB Committee Liaison Conflicts

Discussion: Ohler covering National Convention Planning, Awards covered by Tidwell, and Benefit Auction covered by Herrmann.

10. Computer/Web Report.....Jeff Ohler

Discussion: Report given by Jeff Ohler/Brent Harnish. New Laptop purchased for Harnish. New programmer for AS400 software located and secured by Harnish. Rates are cheaper – 75.00/hr. (old rate 135.00/hr.). New programmer is preparing a cost proposal and timeline (prioritized) for corrections/updates to various elements of the software – likely over an 18-36 month timeframe. Details will be provided at the April EB meeting.

Harnish to prepare a schedule to replace all office PCs and software to have Windows XP operating system, with appropriate memory, etc.

11. Think Tank Report.....Sandy Walker

Discussion: Walker presented the resource booklet created from the efforts of the Think Tank meeting. Walker requests to have another Think Tank meeting again in 2008.

A. Motion: Goble moved to permit distribution of Think Tank booklet prepared by Walker, with adjustment of booklet title for future distribution of same.

Conclusion: Motion passed unanimously.

B. Motion: Goble moved to have a Think Tank meeting in 2008 (date and location to be determined)

Conclusion: Motion passed unanimously.

**PHBA Executive Board Meeting
Marriott Griffin Gate Hotel
Lexington, Kentucky
March 11-15, 2008**

12. Amateur President's ReportBarbara Osborne

Discussion: Report given by Amateur President Barbara Osborne. Positive financial balance. Membership numbers are up slightly .

A. Motion: Herrmann moved to accept the report.

Conclusion: Motion passed unanimously.

13. Membership Drive Report.....Carol Goble

Discussion: Report given by Carol Goble. Current count is 687 new members as a result of the membership drive efforts. PHBA office to coordinate shipping of items to new members , per membership drive rules. Presentation of awards will be given during banquet Saturday night. Several new members wanted to affiliate with an inactive Calif. APA. APA Committee needs to address this issue and fol low up (office involvement as well).

A. Motion: Ohler moved to accept the report.

Conclusion: Motion passed unanimously.

14. World Show Software Demo Report.....Jeff Ohler

Discussion: Report given by Jeff Ohler. Software can be shown, however the 2007 WS file is too large to email for the purpose of showing how it will look and function.

A. Motion: Herrmann moved to accept the report.

Conclusion: Motion passed unanimously.

15. Parliamentarian Input

Discussion: Convention Rules,

Clarify what constitutes majority or 2/3 vote,

Rule 33/Point Scale

Multiple Nominations – method of vote (roll call or ballot)

Buresh and Guthrie to meet with Steve Small Friday for briefing. Rest of EB welcome to attend.

16. General Manager's Report.....Brent Harnish

Discussion: Report given by General Manager Harnish. Briefing on meet and greet talk points. Ideas for advertising and promoting PHBA outside the horse industry.

A. Motion: Tidwell moved to accept the report.

Conclusion: Motion passed unanimously

**PHBA Executive Board Meeting
Marriott Griffin Gate Hotel
Lexington, Kentucky
March 11-15, 2008**

17. Meeting Recessed

A. Motion: Guthrie moved to recess the meeting until March 12, 2008.

Conclusion: Motion passed unanimously .

18. Meeting Reconvened March 12 at 8:15 am EDT.

19. 2008 Budget

Discussion: Report given by Secretary/Treasurer Missel. Updated data incorporated into budget figures previously used.

20. Financial Statements/Treasurer's Report

Discussion: Report given by Secretary/Treasurer Missel.

A. Motion: Ohler moved to accept the Treasurer's report.

Conclusion: Motion passed unanimously .

21. Meeting Recessed

A. Motion: Missel moved to recess the meeting until March 13, 2008.

Conclusion: Motion passed unanimously .

22. Meeting Reconvened March 13, 2008 at 7:15am EDT

23. General Manager's Report Continued.....Brent Harnish

Discussion: Report given by General Manager Harnish. Several APA show approval requests addressed.

A. Motion: Ohler moved to approve South Dakota APA show request for a show in Dennison, Iowa on May 4, 2008.

Conclusion: Motion passed unanimously.

24. Magazine Presentation.....Tina May

Discussion: Tina May presented ideas and options for future improvement of the magazine.

25. Executive Session

A. Motion: Goble moved to move into Executive Session.

Conclusion: Motion passed unanimously.

26. Recess

A. Motion: Missel moved to recess until 5:00 pm.

Conclusion: Motion passed unanimously.

**PHBA Executive Board Meeting
Marriott Griffin Gate Hotel
Lexington, Kentucky
March 11-15, 2008**

27. Meeting Reconvened March 13, 2008 at 5:00pm EDT

28. Open Session

A. Motion: Herrmann moved to return to Open Session.

Conclusion: Motion passed unanimously.

29. Recess

A. Motion: Missel moved to recess until March 15, 2008 at 7:00 am. EDT.

Conclusion: Motion passed unanimously.

Meeting recessed at 6:45 pm

30. Meeting Reconvened March 15, 2008 at 7:32am EDT

31. Lifetime Youth Membership

A. Motion: Ohler moved to grant lifetime youth membership to Bailey Lane Stewart in recognition of Cara Stewart's efforts on the 2008 PHBA Convention.

Conclusion: Motion passed unanimously

32. Parliamentarian Audience.....Steve Small

Discussion: Parliamentarian Steve Small reviewed RRO and PHBA bylaw guidelines and general issues for today's BOD meeting.

33. Teleconference Minutes from Feb. 21, 2008

A. Motion: Tidwell moved to approve the 2-21-08 minutes as presented pending legal review.

Conclusion: Motion passed unanimously

34. Meeting Recess

A. Motion: Ohler moved to recess the meeting until after the BOD meeting.

Conclusion: Motion passed unanimously.

35. Meeting Reconvened March 15, 2008 at 12:45am EDT Following BOD Meeting

36. Assistant Secretary Appointment 2008-2009

A. Motion: Guthrie moved to approve the appointment of Eric Jayjohn as the Assistant Secretary of the PHBA EB for 2008-2009.

Conclusion: Motion passed unanimously.

**PHBA Executive Board Meeting
Marriott Griffin Gate Hotel
Lexington, Kentucky
March 11-15, 2008**

37. Youth Advisors' Report.....Heather Williams/Sabrina Ansley

Discussion: Report given by Youth Advisors Heather Williams and Sabrina Ansley. Concerns that WS sponsorship information includes the Youth WS when it doesn't and how to address this potential misunderstanding so sponsors will clearly understand the shows are separate and have two separate cost centers and any sponsorships secured by one show do not support the other show. Guthrie and Harnish will discuss situation and follow up with Williams/Ansley.

38. CRC Roster for 2008-2009

Discussion: CRC appointment will be made by Guthrie in the near future.

Adjournment

A. Motion: Tidwell moved to adjourn the meeting.
Conclusion: Motion passed unanimously.

Meeting adjourned at 1:25 pm EDT, March 15, 2008