Must be received by November 11, 2022

120 days prior to the Board of Directors meeting

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6. Writing proposed rule changes:

- Define the problem and develop as many positive solutions as you can.
- Determine if any other rules would be affected if your proposal were to be adopted, and specify the rule numbers.
- Submit proper wording for a proposed rule change by typing or neatly printing the exact wording being proposed. If you propose changes to existing language, strike-through the words you propose to delete. Type in bold and Italics the words you
- Determine the financial impact (both income and expense) your proposal could have on PHBA.

The PHBA President will assign proposed rule changes to specific committees for their recommendations. Some committees may be asked to review a proposed rule change and report their recommendations to another committee that ultimately reports to the Board of Directors. Committee Chairs will need to coordinate that input. Committees are free to discuss other proposed rule changes but the assigned committee's recommendation is that which will be used during voting at the Board of Directors Meeting.