



Rule Change Proposal Form

Must be received by November 10, 2023

120 days prior to the Board of Directors meeting

1. Proposed Change (select one):

- Add new rule
- Delete existing rule. Reference rule as it appears in the 2023 Official Handbook.

Rule # _____ Page # _____

- Change existing rule. Reference rule as it appears in the 2023 official Handbook.

Rule # _____ Page # _____

2. Proposed Effective Date:

- January 1, 2025
- Other _____

3. Is this proposal changing a rule that was implemented within the last two year? Yes No

(Refer to PHBA Rule #33, Page 22)

4. Explain why this rule change is needed: (Use attachments if needed)

5. Contact Information of person submitting/proposed change:

Name: _____ PHBA ID# _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Signature:  _____ Date: _____

6. Writing proposed rule changes:

- Define the problem and develop as many positive solutions as you can.
- Determine if any other rules would be affected if your proposal were to be adopted, and specify the rule numbers.
- Submit proper wording for a proposed rule change by typing or neatly printing the exact wording being proposed. If you propose changes to existing language, ~~strike through~~ the words you propose to delete. Type in ***bold and italics*** the words you propose to add.
- Determine the financial impact (both income and expense) your proposal could have on PHBA.

The PHBA President will assign proposed rule changes to specific committees for their recommendations. Some committees may be asked to review a proposed rule change and report their recommendations to another committee that ultimately reports to the Board of Directors. Committee Chairs will need to coordinate that input. Committees are free to discuss other proposed rule changes but the assigned committee's recommendation is that which will be used during voting at the Board of Directors Meeting.

PLEASE RETURN TO yellahrses@palominohba.com or fax to (918) 438-1232