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BYLAW OR RULE CHANGE PROPOSAL FORM

PALOMINO HORSE BREEDERS OF AMERICA

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www.palominohba.com

USE TO SUBMIT A BYLAW OR RULE CHANGE PROPOSAL (MUST BE POSTMARKED 120 DAYS PRIOR TO CONVENTION
FORMS CAN BE MAILED TO THE PHBA OFFICE, EMAILED TO shirley@palominohba.com, OR FAXED TO (918)438-1232

A rule or regulation is not subject to amendment by change, addition or repeal until it has been in force for at least two calendar years. Such limitation may be waived by the PHBA Executive Board upon finding extraordinary circumstances: A. Concerns the safety, health or well being of a horse and/or rider; B. Materially benefits PHBA's programs or it's financial stability; or C. Involves other compelling circumstances.

The PHBA President will assign proposed bylaw or rule changes to specific committees for their recommendations. Some committees may be asked to review a proposed rule change and report their recommendations to another committee that ultimately reports to the Board of Directors. Committee Chairs will need to coordinate that input. Committees are free to discuss other proposed rule changes but the assigned committee's recommendation is that which will be used during voting at the Board of Directors' meeting.

Instructions for writing a proposed rule change:

- Define the problem and develop as many positive solutions as possible.
- Determine if any other rules would be affected if your proposal were to be adopted and specify the rule numbers.
- Submit proper wording for a proposed rule change by typing or neatly printing the exact wording being proposed. If you propose changes to existing language, ~~strike through~~ the words you propose to delete. Type in bold and italics the words you wish to add
- Determine the financial impact (both income and expense) your proposal could have on PHBA.
- You must get signature of three (3) PHBA members who support this proposal.

1. **PROPOSED CHANGE (select one):** ???

   X **ADD NEW RULE**

   ____ **DELETE EXISTING RULE. Reference rule as it appears in the _____official Handbook.**

   X **CHANGE EXISTING RULE. Reference rule as it appears in the _____official Handbook.**

   Rule Number 12 Membership? **Page Number** 12

2. **PROPOSED EFFECTIVE DATE:** ____**January 1, 2028** ____**Other** Immediately

3. **Is this proposal changing a rule that was implemented within the last two years?** ____**YES** ____**NO**
   (Refer to PHBA Rule 33, page 13 of 2026/2027 Handbook)

4. **If adding a new rule or changing an existing rule, write rule as it should appear in the Handbook: (use attachment if needed)**

PSA

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5. **Justification for change and impact if not passed: (use attachment if needed)**

PSA

6. **How will this rule change affect PHBA financially if adopted:**

PSA

7. **Estimated expense to PHBA if rule change is adopted:**

PSA

8. **Contact information of person submitting proposed change:**

Name Laura Simmons PHBA ID# 107120

Address: 539 Panola Rd City Lapine

State AL Zip 36046 Phone Number 334-506-2700

Email avalonacres llc@yahoo.com

Signature Laura Simmons Date 11/8/26

REFERENCES:

1. PRINTED NAME Vanessa Simmons PHBA ID# 106478
   SIGNATURE Vanessa Simmons

2. PRINTED NAME Pat Brown PHBA ID# 93376
   SIGNATURE /s/ Pat Brown

3. PRINTED NAME Britanie Whitmer PHBA ID# 109964
   SIGNATURE /s/ Britanie Whitmer

THIS FORM MUST BE FILLED OUT COMPLETELY. INCOMPLETE SUBMISSIONS WILL NOT BE ACCEPTED; THEY WILL BE RETURNED TO SUBMITTER, NOTING WHAT IS INCOMPLETE. IF TIME ALLOWS BEFORE SUBMISSION DEADLINE, PROPOSAL MAY BE RESUBMITTED WITH CORRECTIONS. NO PROPOSAL WILL BE CONSIDERED IF RECEIVED AFTER DEADLINE.

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4. **Proposed Rule Language:***(Proposed new additions typed in **bold and italics**)*

ARTICLE IV: AFFILIATED PALOMINO ASSOCIATIONS (APAs) & NATIONAL DIRECTOR ALLOCATIONS

(Existing text...)

A. APA Dues Collection and Retainment: Each recognized Affiliated Palomino Association (APA) shall be solely responsible for collecting all annual state/affiliate dues directly from its members. State affiliate dues shall not be collected or processed by the PHBA National Office, eliminating unnecessary administrative processing and the return mailing of funds to local affiliates.

B. Certified Reporting Deadline and Late Assessment: On or before September 30 of each year, each APA must submit to the PHBA National Office an official, certified roster documenting all members who are current and in good standing with their APA dues. Any APA failing to submit its certified roster by September 30 shall be assessed a mandatory late fee of one hundred dollars ($100.00), payable to the PHBA.

C. Inclusion of Life Members: PHBA Life Members residing within an APA territory or declaring affiliation with an APA must maintain active, paid-in-full annual membership status with that respective APA by paying the APA's annual affiliate dues directly to the state organization.

D. Director Allocation Count Criteria: The PHBA National Office shall allocate National Director positions to each APA based strictly upon the number of current, paid members documented on the certified roster submitted by the APA by the September 30 deadline (or upon receipt of certified roster and paid late assessment). Any member—including any PHBA Life Member—who is not current with their annual APA dues and confirmed on the certified state roster shall be excluded from the official member count used to determine the APA's allocation of National Directors.

5. **Explain why this rule change is needed (Justification):**

- **Administrative and Fiscal Efficiency:** Having the PHBA National Office collect state APA dues only to turnaround and write checks to mail those funds back to individual state affiliates creates unnecessary administrative overhead, bank fees, postage costs, and delayed cash flow for local clubs. Direct collection by the APA is simpler, faster, and fiscally sound.
- **Firm, Predictable National Director Timelines:** Establishing a definitive deadline of September 30 allows the National Office ample time to verify rosters, calculate Director seat allotments, and finalize delegate seating well ahead of annual convention planning and election cycles.
- **Enforceable Accountability:** Instituting a clear $100 late fee ensures that state affiliate officers prioritize submitting their certified rosters on time, preventing hold-ups in national seat calculations.
- **Accurate Grassroots Representation:** Requiring annual state dues from all members (including National Life Members) ensures that National Director allocations reflect

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genuinely engaged, active state supporters who financially contribute to their local affiliate's operating budget, rather than inactive or historical names on file.

6. Determine if any other rules would be affected and specify rule numbers:

- Article IV bylaws governing the timeline and calculation formula for National Director allocations.
- APA annual charter renewal deadlines and credentialing requirements.
- National office fee schedule (to add the $100 APA late roster assessment).

7. Financial Impact on PHBA:

- **Estimated Income Impact:** Neutral to positive (potential fee revenue from late submissions; potential increase in active dual-membership renewals).
- **Estimated Expense Impact:** Direct cost savings. Eliminates staff time, check processing, transaction fees, and postage previously spent remitting state affiliate dues back to local APAs.

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